

## Communities Select Committee (Chairman – TBA)

### (Draft) Work Programme 2017/18

Item	Report Deadline/Priority	Progress/Comments	Programme of Meetings
<b>Standard (Periodic) Items</b>			20 <sup>th</sup> June 2017 5 <sup>th</sup> September 2017 7 <sup>th</sup> November 2017 16 <sup>th</sup> January 2018 22 <sup>nd</sup> March 2018
(1) Performance against Housing Service Standards and Review <i>(Recommendations to Housing Portfolio Holder)</i>	June 2017 (Medium)	<i>(Housing Portfolio)</i>	
(2) Communities Key Performance Indicators (KPIs) – 2016/17 Out-Turn	June 2017 (Low)	<i>(Housing Portfolio)</i>	
(3) Progress with Key Actions for the Corporate Plan led by the Communities Directorate – 2016/17 Out-Turn	June 2017 (Low)	<i>(All Portfolios)</i>	
(4) 6-month Progress Report on implementation of the Ageing Population Study Action Plan	June 2017 (Low)	<i>(Leisure and Community Services, Safer Greener Transport and Housing Portfolios)</i>	
(5) Annual Diversity Report of Housing Applicants and Lettings	September 2017 (Low)	<i>(Housing Portfolio)</i>	
(6) Annual Report on the HomeOptions Choice Based Lettings Scheme	September 2017 (Low)	<i>(Housing Portfolio)</i>	
(7) Communities Key Performance Indicators (KPIs) – Quarter 1	September 2017 (Low)	<i>(Housing Portfolio)</i>	

(8) Progress with Key Actions for the Corporate Plan led by the Communities Directorate – Quarter 1	September 2017 (Low)	<i>(All Portfolios)</i>	
(9) Annual feedback on the success of the Crucial Crew initiative and proposals for future delivery	September 2017 (Low)	<i>(Safer Greener Transport Portfolio)</i>	
(10) Attendance by Essex Police District Commander at next meeting - Discussion on issues to raise	September 2017 (Medium)	<i>(Safer Greener Transport Portfolio)</i>	
(11) Presentation from Essex Police's District Commander on current policing and crime issues in the District	November 2017 (Medium)	<i>(Safer Greener Transport Portfolio)</i>	
(12) Annual Report of the Community Safety Partnership	November 2017 (Medium)	<i>(Safer Greener Transport Portfolio)</i>	
(13) Annual feedback on the success of the Summer Holiday Activity Programme and learning points for the future	November 2017 (Low)	<i>(Leisure and Community Service Portfolio)</i>	
(14) Six-Month Review of the HRA Financial Plan 2017/18	November 2017 (High)	<i>(Housing Portfolio)</i>	
(15) Communities Key Performance Indicators (KPIs) – Quarter 2	November 2017 (Low)	<i>(Housing Portfolio)</i>	
(16) Progress with Key Actions for the Corporate Plan led by the Communities Directorate – Quarter 2	November 2017 (Low)	<i>(All Portfolios)</i>	

(17) Briefing on the proposed Council rent increase for 2018/19	January 2018 (Low)	<i>(Housing Portfolio)</i>
(18) HRA Financial Plan 2018/19	March 2018 (High)	<i>(Housing Portfolio)</i>
(19) Communities Key Performance Indicators (KPIs) – Quarter 3	March 2018 (Low)	<i>(Housing Portfolio)</i>
(20) Communities Key Performance Indicators (KPIs) – Targets for 2018/19	March 2018 (High)	<i>(Housing Portfolio)</i>
(21) Progress with Key Actions for the Corporate Plan led by the Communities Directorate – Quarter 3	March 2018 (Low)	<i>(All Portfolios)</i>
(22) Annual Report from representatives of the Youth Council on completed and proposed activities	March 2018 (High)	<i>(Leisure and Community Service Portfolio)</i>
<b>Special (Planned) Items</b>		
(23) HRA Financial Plan 2017/18	June 2017 (High)	<i>(Housing Portfolio)</i>
(24) Housing Strategy 2017 – 2022 <i>(Recommendations to the Cabinet and Full Council)</i>	June 2017 (High)	<i>(Housing Portfolio)</i>
(25) Safeguarding at EFDC – current position	June 2017 (Medium)	<i>(Safer Greener Transport Portfolio)</i>

<p>(26) Review and funding of Garden Maintenance Scheme for Older and Disabled Council Tenants <i>(Recommendations to Housing Portfolio Holder)</i></p>	<p>September 2017 (High)</p>	<p><i>(Housing Portfolio)</i></p>
<p>(27) Review of Housing Allocations Scheme, Tenancy Policy and Tenancy Strategy after 2 years operation (with any changes effective from April 2018) <i>(Recommendations to the Cabinet)</i></p>	<p>November 2017 (High)</p>	<p><i>(Housing Portfolio)</i></p>
<p>(28) Review of the future use of sheltered/grouped housing scheme sites <i>(Recommendations to Cabinet / Housing Portfolio Holder)</i></p>	<p>November 2017 (High)</p>	<p><i>(Housing Portfolio)</i></p>
<p>(29) Presentation by Epping Forest CAB on its use of EFDC funding</p>	<p>November 2017 (High)</p>	<p><i>(Housing Portfolio)</i></p>
<p>(30) Review of annual funding to the CAB for two Debt Advisors <i>(Recommendations to Cabinet)</i></p>	<p>November 2017 (High)</p>	<p><i>(Housing Portfolio)</i></p>
<p>(31) Review of the approach to the Scheme Management Service to sheltered housing and properties designated for older people <i>(Recommendations to Cabinet / Housing Portfolio Holder)</i></p>	<p>January 2018 (High)</p>	<p><i>(Housing Portfolio)</i></p>

(32) Review of Housing Service Strategy on Home Ownership and Leaseholder Services	January 2018 (Low)	<i>(Housing Portfolio)</i>
(33) Review of Housing Assistance Policy <i>(Recommendations to Cabinet)</i>	January 2018 (Medium)	<i>(Housing Portfolio)</i>
(34) Review of Housing Service Strategy on Anti-Social Behaviour and Harassment	March 2018 (Low)	<i>(Housing Portfolio)</i>
(35) Review of Homelessness Strategy <i>(Recommendations to Housing Portfolio Holder)</i>	March 2018 (High)	<i>(Housing Portfolio)</i>
<b>Items added to Work Programme during the year</b>		

**Planned Items for Future Years**

6-Month Progress Report on Annual Housing Strategy Action Plan	March 2018 (Medium)	<i>(Housing Portfolio)</i>
12-Month Progress Report on Annual Housing Strategy Action Plan	October 2018 (Medium)	<i>(Housing Portfolio)</i>
Housing Strategy Key Action Plan 2018/19 <i>(Recommendations to Housing Portfolio Holder)</i>	October 2018 (Medium)	<i>(Housing Portfolio)</i>
Review of Housing Service Strategy on Tenant Participation	March 2019 (Low)	<i>(Housing Portfolio)</i>
Review of Housing Service Strategy on Rent Arrears and Administration	November 2019 (Low)	<i>(Housing Portfolio)</i>
Review of Housing Service Strategy on Older People's Housing	September 2020 (Low)	<i>(Housing Portfolio)</i>
Review of Housing Service Strategy on Housing and Neighbourhood Management	September 2020 (Low)	<i>(Housing Portfolio)</i>
Review of Housing Service Strategy on Empty Properties in the Private Sector	March 2021 (Low)	<i>(Housing Portfolio)</i>